

## Procedures for Members' Resolutions for the Annual General Meeting

Any member may submit a resolution to be considered at the AGM by following the process detailed below:

- The resolution must be set out in writing by letter or by email.
- It may be accompanied by a written statement up to 500 words long.
- The resolution must be signed by 50 members with voting rights, one of whom must sign as 'proposer' and the rest as 'supporters'.
- All the signing members must have been members since 1 January in the year before the resolution is submitted.
- The resolution must be delivered to the Secretary by email ([sashan@bdadyslexia.org.uk](mailto:sashan@bdadyslexia.org.uk)) or post by 5pm on 31 August.
- The resolution must be formally proposed and seconded at the AGM by the proposer.

The Board of Trustees can decline to accept a members' resolution if:

- The Trustees feel that the resolution (or explanatory statement) is defamatory, or that it might be unlawful to publish.
- The Trustees feel that the resolution deals with the same issues as another resolution which is to be considered at the same AGM, or that it deals with something which has been dealt with in an AGM resolution in the previous three years.
- At least three-quarters of the Trustees think that the resolution is not materially relevant to the charity's work.
- If the resolution instructs the charity to do something which the Articles provide is the responsibility of the Board.

**Approved at BDA Board Meeting on 8th November 2023**