

Frequently Asked Questions (FAQs)

Invitation to Tender – Adult Dyslexia Screening Tools

1. What is the purpose of this tender?

The British Dyslexia Association (BDA) is seeking to establish a signposting relationship with one or more organisations that provide high-quality, evidence-based dyslexia screening tools for adults. Through this arrangement, we aim to improve access to reliable screening and help more adults recognise the signs of dyslexia and access appropriate support.

2. Who can submit a bid?

We welcome bids from organisations with established dyslexia screening tools suitable for adults aged 16 and over. This includes commercial providers, social enterprises, charities, universities and other organisations with relevant expertise and an evidence-based solution.

3. What type of screening tool are you looking for?

We are looking for a dyslexia screening tool that:

- is suitable for adults aged 16+
- is evidence-based and supported by research
- is accessible and easy to use
- provides clear, meaningful reports
- helps users understand appropriate next steps
- supports, but does not replace, a full diagnostic assessment.

4. Is this a diagnostic assessment?

No. We are seeking a screening tool that identifies indicators associated with dyslexia. The tool should clearly explain that it is not a diagnostic assessment and should provide guidance on when a full diagnostic assessment may be appropriate.

5. Are you looking for one supplier or multiple suppliers?

The BDA is open to appointing multiple suppliers where this provides the best outcomes for our beneficiaries. We will assess all proposals against our criteria and may appoint one or more providers based on the expertise, capacity and value offered.

6. What type of relationship are you looking for?

We are open to different relationship models, including licensing arrangements, co-branded services, referral partnerships or other collaborative approaches that provide value to adults with dyslexia and align with the BDA's mission.

7. Is there a preferred pricing model?

No. We welcome different commercial models provided they represent good value, are transparent and support long-term sustainability. Suppliers should clearly explain their pricing structure and any ongoing costs as well as any donations to the BDA.

8. How will bids be evaluated?

All compliant submissions will be assessed against the published evaluation criteria. These include:

- Evidence base and quality
- Accessibility and user experience
- Reporting and usefulness of outputs
- Organisational capability and experience
- Contribution to the BDA's charitable mission

Shortlisted suppliers may also be invited to demonstrate their screening tool.

9. Can we submit more than one solution?

Yes. If your organisation offers more than one screening tool or service that may meet the requirements, you may submit separate responses for each solution. Each submission will be evaluated independently.

10. Can we ask questions during the tender process?

Yes. Suppliers may submit clarification questions up to the date specified in the tender timetable. To ensure a fair and transparent process, responses to clarification questions may be shared anonymously with all potential bidders.

11. Will suppliers receive feedback?

Yes. Unsuccessful bidders may request feedback following completion of the procurement process. Feedback will focus on the strengths of the submission and areas for improvement.

12. What supporting information should we include?

Please include any information that demonstrates the quality and effectiveness of your screening tool, including:

- validation studies
- published research
- sample reports
- accessibility information
- case studies
- customer testimonials or references
- implementation guidance.

13. Do we need to provide insurance and organisational policies?

Yes. As part of the due diligence process, shortlisted suppliers will be expected to provide evidence of appropriate insurance and key

organisational policies, including data protection, equality, diversity and inclusion, and information security.

14. Will the BDA test the screening tool?

The BDA reserves the right to request a demonstration, trial access or additional information to support the evaluation process. This may include testing the usability, reporting and accessibility of the screening tool.

15. What happens after a supplier is selected?

Following evaluation, the preferred supplier(s) will be notified and invited to finalise the partnership arrangements. This may include agreeing contractual terms, branding, implementation plans and communication activities before the service is launched.

16. Does the BDA reserve the right not to award a contract?

Yes. The BDA reserves the right not to appoint a supplier if none of the submissions adequately meets the requirements of the tender or offers sufficient value to the organisation and its beneficiaries.

17. How will conflicts of interest be managed?

Suppliers must declare any actual, potential or perceived conflicts of interest as part of their submission. The BDA will review all declarations and take appropriate steps to ensure the procurement process remains fair, transparent and impartial.

18. Where can I find the tender documents?

The full tender documentation can be accessed via the BDA website. If you experience any difficulties accessing the documents, please contact the email address provided in the invitation to tender.

19. Does the BDA endorse the successful screening tool?

The BDA is seeking to establish a signposting arrangement with a provider whose screening tool meets the requirements set out in this tender. Any partnership resulting from this procurement will be based on a thorough evaluation process and ongoing quality assurance.

While the BDA may work collaboratively with the successful provider, users should be informed that a dyslexia screener identifies indicators of dyslexia and is not a substitute for a comprehensive diagnostic assessment carried out by a suitably qualified professional.