**Referral Assessment Service Enquiry Form**

Please ensure that you have read the following:

* This is a referral service; the assessment will be booked with the assessor directly not the BDA.
* Please note that most assessors are booking several months ahead as this is when they next have availability. If it will be later than this, it will be noted in the assessor’s biography.
* Adults need to have had an eye test within the last 2 years and children within the last 12 months for an assessment to be carried out with an assessor.
* Assessors will provide a report following the assessment and this can take up to 1 month.
* If you are not paying for the assessment do not complete this form, if the assessment is being funded by a company, organisation, university or school, please complete the Corporate assessment booking pack for Child, Adult or Employee.
* To be assessed you will need to have continuously lived in an English-speaking country and to have been regularly speaking English for a minimum of seven years. This is because the tests used are heavily influenced by an English-speaking culture. In addition, you need to be able to read, write and spell in English.
* We cannot assess for any other Specific Learning Difficulties such as Dyscalculia at this time. [www.bdadyslexia.org.uk/dyscalculia](http://www.bdadyslexia.org.uk/dyscalculia)
* This form will be deleted after 30 days, if you respond after this time you will need to resubmit the form.
* If you require an assessment specifically for a tribunal or court case our assessors are unable to provide this. You may find someone through The British Psychological Society. <https://portal.bps.org.uk/Psychologist-Search/Directory-of-Expert-Witnesses>
* Our emails to you may go to you spam files so please do check this.

If you need any help completing this form or have any questions, please contact our Helpline:[**helpline@bdadyslexia.org.uk**](mailto:helpline@bdadyslexia.org.uk)or call **0333 405 4567**

Opening hours:

* Tuesday 10am - 1pm,
* Wednesday 10am - 3pm
* Thursday 1pm - 5pm

**Please read this section as it explains the process.**

|  |
| --- |
| **Referral Assessment Service Enquiry Form** |

Please return the fully completed form by email to: **assessments@bdadyslexia.org.uk**

|  |  |
| --- | --- |
| **Details of Booking** | |
| **Name of person requesting assessors details:** |  |
| **Title:** |  |
| **Preferred pronoun:** |  |
| **Home Address:** |  |
| **Contact Telephone numbers:**  (must be provided for BDA and assessor to contact you) |  |
| **\*\*\* Contact Email:**  (must be provided for BDA and assessor to contact you) |  |
| **Name of Person to be Assessed** |  |
| **Age of person to be Assessed (7 years and over):** |  |
| **Date moved to the UK:**  To be assessed you will need to have continuously lived in an English-speaking country and to have been regularly speaking English for a **minimum of 7 years**. |  |

|  |  |
| --- | --- |
| Please indicate if you require a **Specialist Teacher Assessor** OR a **Psychologist:** Please note assessor’s set their own fee & we cannot advise on their availability. | **Tick Here** |
| **\*Specialist Teacher (Average fee is £530)** |  |
| **\*\*Psychologist (Average fee is £720)** |  |

\*Both Specialist Teachers (who are AMBDA qualified and hold an Assessment Practising Certificate, (APC) and Psychologists are able to assess for dyslexia; in practice there is very little difference between the two. Specialist teachers usually have more experience working, and often teaching, in an educational setting.

\*\*There may be other instances where a Psychologist needs to be used instead of a Specialist Teacher, for example where an individual has more complex or multiple needs or where it is felt that they may have co-occurring difficulties (where an individual has other Specific Learning Difficulties alongside their dyslexia). In such cases the additional tests used by psychologists may be able to tease out these subtle differences in an individual’s overall profile.

\*\*\* A valid email address is required to send details to and organise the assessment

Areas our **Adult** Assessors Cover

**16 years and over**

This page must be completed, or the form will be rejected.

If we do not list your location or if the area is blacked out, we **do not** have an assessor available in that area. We can offer a remote assessment via video platform. Please mark the remote assessment option below**.**

Please **mark** allthe locations you are willing to travel to you, some areas may have limited assessors.

|  |  |  |
| --- | --- | --- |
| **Assessor locations** | **Specialist Teacher** | **Psychologist** |
| Remote assessment by remote video platform |  |  |
| Bedfordshire/ Cambridgeshire | University/Higher Education Students only |  |
| Carmarthen |  |  |
| Cumbria |  | Up to 1 hour travel from Coniston only |
| Deeside/Flintshire |  |  |
| Derbyshire |  |  |
| East Sussex |  |  |
| Hertfordshire |  |  |
| Kent |  |  |
| Lancashire |  |  |
| Leeds |  |  |
| London |  | 18 years + |
| Manchester |  |  |
| Merseyside |  |  |
| Norfolk |  |  |
| Northampton |  |  |
| Pontypool |  |  |
| Suffolk |  |  |
| West Midlands |  |  |
| Worcestershire |  |  |
| Yorkshire |  |  |

Areas our **Child** Assessors Cover

**Under 16 years of age**

This page must be completed, or the form will be rejected.

If we do not list your location or if the area is blacked out, we do not have an assessor available in that area. We can offer a remote assessment via video platform. Please mark the remote assessment option below.

Please **mark** all the locations you are willing to travel to you, some areas may have limited assessors.

|  |  |  |
| --- | --- | --- |
| **Assessor locations** | **Specialist Teacher** | **Psychologist** |
| Remote assessment by remote video platform |  |  |
| Bedfordshire |  |  |
| Berkshire | 8 years+ |  |
| Cambridgeshire |  |  |
| Carmarthen |  |  |
| Cheshire |  |  |
| Cumbria |  | Up to 1 hour travel from Coniston only |
| Deeside/Flintshire |  |  |
| Derbyshire |  |  |
| Greater Manchester |  |  |
| Hampshire |  |  |
| Hertfordshire |  |  |
| Lancashire |  |  |
| Leeds |  | 10 years + |
| London |  | Primary age only |
| Merseyside | 8 years+ |  |
| Northampton |  |  |
| Pontypool |  |  |
| Suffolk | 9 years+ |  |
| West Midlands | 8 years+ |  |
| Worcestershire | 8 years+ |  |
| Yorkshire |  |  |

**Terms and Conditions.**

This is a referral service. The assessment is booked by the assessor not the BDA. BDA will charge the assessor a referral fee of £100 + VAT in respect of each referral. The Assessor is solely responsible for obtaining the information required in order to complete the assessment and produce any subsequent report. The Assessor accepts sole responsibility for the accuracy, completeness, and quality of the Assessment.

The assessment is carried out under the Approved Assessors terms and conditions, and these are not set by the BDA. Upon scheduling the assessment, you are agreeing to these.

**Privacy Policy:**

I would like to receive information about the work of the British Dyslexia Association, their campaigns, training and events, as well as ways I could get involved and provide support.

The BDA is committed to protecting your personal data please see our [Privacy Policy](https://www.bdadyslexia.org.uk/legal/privacy-policy) on our website. You can change your preferences at any time by contacting: [assessments@bdadyslexia.org.uk](mailto:assessments@bdadyslexia.org.uk)

**This form will be deleted after 30 days if you respond after this time you will need to resubmit the form.**

Please return this booking form by email to [**assessments@bdadyslexia.org.uk**](mailto:assessments@bdadyslexia.org.uk) to enable us to check the details and forward the details of our approved assessors.