Level 5 Certificate in Dyscalculia and Maths Learning Difficulties; Support and Intervention

Application Form

**Please complete this form electronically and return by email to:** [**L5dysc@bdadyslexia.org.uk**](mailto:L5dysc@bdadyslexia.org.uk)

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| 1. Personal Details | |
| Title: |  |
| First Name: |  |
| Last / Family Name: |  |
| Full Name to be displayed on final certificate: |  |
| Name by which you wish to be known: |  |
| Any Previous Last / Family Names: |  |
| Date of Birth: |  |
| Current Address: |  |
| Postcode: |  |
| Contact Telephone Number: |  |
| Personal email address: *Please ensure this is not shared by other people and if it is a school/institution address it will not block our emails.* |  |
| Do you require learning support? If so, please provide details. |  |
| If you have a diagnosis for a Specific Learning Difficulty are you happy to provide a copy of your report? *If so, please attach to this application.* |  |
| Are you self-funding this course? | Y / N |
| If not, please provide the name and address of the organisation that will be funding your place. |  |

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| 2. Photograph |
| Please copy and paste a recent photo of yourself so we can clearly see your face; this is required to ensure it is you we are viewing in the videos you submit: |
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| 3. Qualifications and Experience | | | | | | | | |
| 3.1 Your Education | | | | | | | | |
| Please provide a summary of your educational qualifications: | | | | | | | | |
| Higher Education | |  | | | | | | |
| University | | Course | | | Date of award | | | |
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| Secondary Education | |  | | | | | | |
| School / College | | Qualifications and grades | | | Date of award | | | |
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| 3.2 Your Teaching Qualifications | | | | | | | | |
| Please give details of any teaching qualifications you hold  (e.g. QTS, etc.).  Include certificate or membership numbers where applicable. | | |  | | | | | |
| Please give details of the area of education you have worked in (e.g.: Primary / Secondary / adult education, etc.) | | |  | | | | | |
| Please give details of your current role and the age range of learners you are working with. | | |  | | | | | |
| 3.3 Your Other Qualifications (including any current study)Please provide a full list of qualifications, with the most recent first. | | | | | | | | |
| Awarding Organisation | | Course title in full | | | | (Predicted/) Date of award | | |
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| 3.4 Your Experience and Employment History | | | | | | | | | |
| Use this section to tell us about any relevant prior experience and work. | | | | | | | | | |
| Present and Previous Occupations (please start with your current role) | | | | | | | | | |
| Dates | | Employer | | Occupation | | | Full / Part Time | Part Time  (Hours) | |
| From: | To: |
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| 4. Requirements for this Course |
| 4.1 You will be required to write academic essays of up to 2,500 words each which will involve reading academic texts and papers and summarising your findings independently. You will be expected to know how to structure an essay and how to reference texts. Support is available via a Study Skills Module which we advise you work through before you begin the course. Please describe your experience of delivering written work of this standard and your preparedness for this: |
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| 4.2 This course requires you to assess, plan and deliver one to one specialist teaching to support individuals with maths learning difficulties. Therefore, the applicant must have good knowledge of the maths curriculum for their country and good knowledge about the typical development of maths skills, equivalent to 2 years maths teaching experience.  Please describe your understanding of the development of maths skills, as well as your experience in planning and preparing teaching activities/resources for individual learners: |
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| 4.3 You will need access to at least 2 learners whom you will teach one to one. The Learners you choose must be aged 6.5+ and be able to both speak and think fluently in English. The focus of this course is on Dyscalculia and maths difficulties, therefore the candidates that you work with **should not have** complex needs, ADHD or Autism. Please describe how you will identify suitable learners, which educational establishment you will be teaching them in and who you will liaise with about the learners’ targets and progress: |
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| 4.4 Please state if you will be working with pre 16 or post 16 learners. You must select one category only. |
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| 4.5 Please confirm whether or not you have a current DBS check. If not, you will need to organise this before you complete your teaching practice: |
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| 4.6 As part of this course, you will receive feedback from your tutor on your academic work, the assessing and planning of the programme of support as well as the delivery of your lessons, to ensure you are demonstrating the required skills and methods. It is common for candidates to need to make revisions to their submissions to meet the required standard. Please describe your attitude to receiving constructive feedback: |
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| 4.7 This is an intensive part-time course which requires you to study for up to 12 hours per week (depending on your previous knowledge and experience). Please describe how you plan to fit this into your week: |
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| 4.8 This course is delivered via e-learning and you will need be competent with IT: accessing online material for research, using the online learning platform, uploading and downloading content including sharing videos (securely) and using Google Docs, including viewing comments. Please describe your experience with IT: |
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| 4.9 This course requires proficiency in the English language, to complete the requirements of the course and to be able to teach learners who are struggling with understanding maths. Please describe your level of English: |
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| 5. Application Statement |
| Please provide a statement (no more than 300 words) in support of your application, outlining which skills and experience you possess that are relevant to the course. It is helpful to share if you have dyslexia or any other condition that may affect your studying, this will be shared with your tutor. |

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| 6. Start datePlease state month and year of your preferred start date Courses start in January, May and September: | |
| Month |  |
| Year |  |

The cost of the course is split into two instalments, of which the first instalment must be paid 8 weeks before your start date. The second instalment must be paid within the first 3 months.

Please note that we are not able to confirm you place on your preferred start date until first instalment has been made.

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| 7. Declaration.Please note that by completing and submitting this application form you are agreeing to the following: | |
| * I have read the Pre-Course information and understand the timescales for the course and what my commitment will be. * I understand that fees must be paid in advance of being able to access the course in full. * I confirm that I can write English to an academic level equivalent to undergraduate level. * I confirm that I have basic IT skills to access the course material and upload information. * I confirm that I will be able to acquire appropriate reading materials and teaching resources. * I confirm that I will have access to appropriate IT to submit work and make video recordings. * I confirm that I will be able to find suitable learners that are associated with a school/college or appropriate workplace and that I will be able to undertake my teaching practices in that environment. * I understand that I must adhere to decisions made by the BDA Training Team and tutors relating to the course. * I agree that I will not reproduce any part of the course without written permission. * I understand that the course curriculum may be changed and/or updated from time to time. * I confirm that I have DBS (or equivalent) clearance and have attached a copy of the certificate confirming this * I confirm that I have suitable insurance (via an educational establishment or arranged privately) to teach learners. | |
| Signed: | Date: |
| Name (print): |  |

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| 9. Learner Agreement.I fully understand and agree that: - | |
| * I must abide by the course requirements in the Candidate Handbook. * I will fully complete each task as required. * I will meet deadlines and liaise with my tutor for support and advice. * The work that I produce will be my own and any sources I have used will be clearly referenced. * I understand that if a task does not meet the required standard after the third version or if my teaching video does not meet the required standard after the third attempt, the BDA reserves the right to remove me from the course without obligation to refund fees. * I will need to be observed teaching during the course and have access to the necessary equipment to do this. * I am responsible for organising working with appropriate learners according to the guidance in the handbook. * I will undertake to ensure I get permission for working with my learners and carry out the necessary videoing of teaching abiding by the terms and conditions for recording of sessions. * I will only work within my level of expertise and will uphold the professional ethics required when teaching learners. * I will not continue those activities that require tutor approval before approval has been gained. * The course must be completed within 16 months of the start date. * I am aware that supplementary tutor support beyond the final course date will result in a fee being charged for continued access to the course and a tutor. This fee will be 25% of the course fee for every additional 3 months required and is due one month before the last deadline. If this fee is not paid by the due date, I understand that I may be withdrawn from the course. In exceptional circumstances, I may be given an extension or deferral if I can provide evidence, and if it is approved by the course leader. * I understand that BDA complaints procedures are to be found at:   <https://www.bdadyslexia.org.uk/about/complaints-procedure>   * If I do not have 2 years’ experience in the classroom, I will need to have that before applying for (ATD/APD) and that I will need two years’ experience before I can apply for AMBDAD. | |
| Signed: | Date: |
| Name (print): |  |

Contact Details

For additional information or any queries please contact:

Email: [L5dysc@bdadyslexia.org.uk](mailto:L5dysc@bdadyslexia.org.uk)

BDA Training team: 0333 405 4565

British Dyslexia Association

BDA Training

Office 205 Access Business Centre,

Willoughby Road,

Bracknell,

RG12 8FB

# Where did you hear about our courses:

* Google search
* Word of mouth
* My school/workplace
* LinkedIn
* Facebook
* Instagram
* Twitter
* Other

# How your information will be used:

By completing this form, you are agreeing for us to administer your booking and where necessary share your information internally within the BDA and with external organisations involved with your booking.

The BDA is committed to protecting your personal data please see our Privacy Policy on our website at: <http://www.bdadyslexia.org.uk/about/bda-privacy-policy>