Level 7 Diploma in Assessment and Intervention for Dyscalculia and Maths Learning Difficulties

**Please complete this form electronically and return by email to:** [L5dysc@bdadyslexia.org.uk](mailto:L5dysc@bdadyslexia.org.uk)

Please note that this application form does not guarantee you a place on the course. It only provides information for us to consider your suitability for the course. We may also ask for a letter of recommendation from your previous level 5 dyscalculia/ level 7 dyslexia tutor and your current employer. We may also invite you for interview.

Contact Details of Current Employer.

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| **Application Form** | |
| 1. Personal Details | |
| Family / Last Name: | Title: Mr/Mrs/Miss/Ms/Other: Ms |
| First Names: | Any Previous Family / Last Names: |
| Name by which you wish to be known: | Date of Birth: (Day / Month / Year) |
| Current Address: | |
| Postcode: | |
| Email Address: | |
| \*Please ensure this is an email address which is not shared with other people, unless I give permission for it to be shared to join a study group. | |

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| Do you have a current DBS check? | Yes | No |

\*If not, you will need to organise this with   
the school/s where you complete your   
teaching practice.

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| Please indicate if you are self-funding this course. | Yes | No |

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| 2. Photograph |
| Please copy and paste a recent photo of yourself so we can clearly see your face; this is required to ensure it is you we are viewing in the videos you submit: |

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| 3. Qualifications | |
| Use this section to complete a record of your qualifications. | |
| 3a. Teaching Qualifications | |
| Please give details of any teaching qualifications you hold.  (e.g., QTS, etc.)  Include certificate or membership numbers where applicable. |  |
| Please give details of the area of education you have worked in (e.g., Primary / Secondary / adult education, etc.) |  |
| |  |  | | --- | --- | | 3b. Other Qualifications (Including any current study)Please provide a full list of qualifications, with the most recent first. | | | Awarding Organisation and Date Awarded: | Course Title in full: | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | | Level 5 Certificate in Dyscalculia and maths learning difficulties, intervention, and support. | | | When did you complete this? |  | | Who was your tutor? |  | | Which organisation did you study with? |  | | Contact details of tutor |  | | How many hours of specialist teaching did you complete? |  | | Please note that if you did not complete 20 hours of specialist teaching as a requirement of your level 5 certificate, you may need to do the pre-course teaching module to make up your teaching hours to 20 before you can start the level 7 programme | |   Please give details of your current role and the age range of learners you are working with. |  |

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| Level 7 Diploma in Dyslexia Assessment and Intervention. (for Top Up candidates) | |
| When did you complete this? |  |
| Who was your tutor? |  |
| Which organisation did you study with? |  |
| Contact details of tutor |  |

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| 4. Other Requirements |
| 1. The course is a level 7 academic programme equivalent to master’s degree level and candidates will be expected to display the necessary skills and competence to work and carry out assignments and assessments independently, having undertaken their own research and to write assignments in an academic style. 2. You will be expected to procure 3 learners to carry out diagnostic assessments, one of which you will also teach for 10 hours. These learners should be attached to an academic or workplace setting. They will need to consent to being videoed. 3. It is estimated that you will need to commit at least 15 hours a week to the course. 4. You will need to procure the assessments tests required to do the assessments, as BDA does not provide these. 5. Your videoed sessions and work will be assessed In English and therefor both you and your learners need to be able to converse fluently in English |
| I confirm that I can meet the above requirements. |

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| 5. Experience and Employment History | | | | | |
| Use this section to tell us about any relevant prior experience and work. | | | | | |
| Present and Previous Occupations (please start with your current role) | | | | | |
| Dates | | Employer | Occupation | Full / Part Time | Part Time  (Hours) |
| From: | To: |
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| 6. Application Statement |
| Please provide a statement (no more than 500 words) in support of your application, outlining which skills and experience you possess that are relevant to the course. It is helpful to share if you have dyslexia or any other condition that may affect your studying, this will be shared with your tutor. |

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| 7. Declaration.**Please note that by completing and submitting this application form you are agreeing to the following:** | |
| * I have read the Pre-Course information and understand the timescales for the course and what my commitment will be. * I understand that fees must be paid in advance of being able to access the course in full. * I confirm that I can write English to an academic level equivalent to Master’s level. * I confirm that I have basic IT skills to access the course material and upload information. * I confirm that I will be able to acquire appropriate reading materials, assessment, and teaching resources. * I confirm that I will have access to appropriate IT to submit work and make video recordings. * I confirm that I will have sufficient time on a weekly basis to engage in the course. * I confirm that I will be able to find suitable learners that are associated with a school/college or appropriate workplace and that I will be able to undertake assessments and the teaching practice in that environment. * I confirm that all work submitted will be my own and BDA takes plagiarism very seriously and could result in instant dismissal from the course. * I understand that I must adhere to decisions made by the BDA Training Team and tutors relating to the course. * I agree that I will not reproduce any part of the course material without written permission. * I understand that the course curriculum may be changed and/or updated from time to time. * I confirm that I have DBS (or equivalent) clearance and have attached a copy of the certificate confirming this. | |
| Signed: | Date: |
| Name (print): |  |

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| 8. Please state month and year of your preferred start date Courses start in January or September: | |
| Month |  |
| Year |  |

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| 9. Learner Agreement.**I fully understand and agree that: -** | |
| * I am responsible for organising working with appropriate learners according to the guidance in the handbook. * I will inform my tutor at outset of any learning needs and reasonable adjustments. * I will undertake to ensure I get permission for working with my learners and carry out the necessary videoing of teaching abiding by the terms and conditions for recording of sessions. * I will need to be observed teaching and carrying out assessments during the course and have access to the necessary equipment to do this. * The course must be completed within the prescribed time scale and that should I wish to extend, this will incur additional costs. These will need to be paid in advance. * I may apply for a deferral on the basis of being signed off work from my employment, but I must notify the tutor immediately of the date I wish to defer and provide relevant medical and other information to support my request. * I will adhere to the deadlines as best I can but should I be unable to do so, I will notify my tutor immediately. * I will keep in regular contact with my tutor. * I understand that if a task does not meet the required standard after the allowed number of attempts, I may be given the opportunity to re-do the task with a new learner but this will incur additional costs. * I understand that if a task still does not meet the required standard, the BDA reserves the right to remove me from the course without obligation to refund fees. * The work that I produce will be my own and any sources I have used will be clearly referenced. * I will preserve the confidentiality of the learners and subscribe to the ICO if I am keeping confidential information on my laptop. * I will not share any assessments results without the approval of my tutor. * I must abide by the course requirements in the Candidate Handbook. * I understand that BDA complaints procedures can be found on the BDA website [here](https://www.bdadyslexia.org.uk/about/complaints-procedure) * I will only work within my level of expertise and will uphold the professional ethics required when teaching learners. * I will not continue those activities that require tutor approval before approval has been gained. | |
| Signed: | Date: |
| Name (print): | |

Contact Details

For additional information or any queries please contact:

Email: [L7dysc@bdadyslexia.org.uk](mailto:L7dysc@bdadyslexia.org.uk)

BDA Training team: 0333 405 4565

British Dyslexia Association

BDA Training

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Willoughby Road,

Bracknell,

RG12 8FB

Where did you hear about our courses:

* Google search
* Word of mouth
* My school/workplace
* LinkedIn
* Facebook
* Instagram
* Twitter
* Other

# **How your information will be used:**

By completing this form, you are agreeing for us to administer your booking and where necessary share your information internally within the BDA and with external organisations involved with your booking.

The BDA is committed to protecting your personal data please see our Privacy Policy on our website [here.](http://www.bdadyslexia.org.uk/about/bda-privacy-policy)

www.bdadyslexia.org.uk

The British Dyslexia Association is a registered charity in England and Wales (289243).

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Registered office: 1, Friar Street, Reading, England, RG1 1DA